



**APPLICATION FOR :**

- MOBILE PHONE DEALERS PERMIT (MPDP)**
- MOBILE PHONE SERVICE CENTER PERMIT (MPSCP)**
- MOBILE PHONE RETAILER/RESELLERS PERMIT (MPRRP)**

**INSTRUCTIONS:** All blanks must be filled up properly. Indicate "N/A" for items not applicable. Duly accomplished form must be submitted with required/supporting documents. Print all entries in block or CAPITAL LETTERS

**TYPE:**       New       Ren

1 **APPLICANT** : \_\_\_\_\_  
 2 **BUSINESS ADDRESS** : \_\_\_\_\_  
 3 **CONTACT NO(s)** : \_\_\_\_\_ **EMAIL ADD :** \_\_\_\_\_  
 4 **PERMIT NO.** : \_\_\_\_\_ **VALIDITY :** \_\_\_\_\_ (If Applicable)

5 **TYPE OF FIRM:** (Check appropriate box)

- Corporation       Partnership  
 Single Proprietorship       Others, please specify \_\_\_\_\_

**6 SUPPORTING DOCUMENTS/ REQUIREMENTS :**

- 6.1  Duly certified true copy of SEC registration, articles of incorporation and by-laws or DTI registration certificate for single proprietorship.( for MPDP;MPSCP & MPRRP)
- 6.2  Copy of valid Business/Mayor's Permit. ( for MPDP;MPSCP & MPRRP)
- 6.3  Copy of valid dealership agreement with Mobile Phone Distributor/ Supplier accredited by NTC. ( for MPDP)
- 6.4  Proof of paid capitalization (minimum of P100,000.00 for MPDP and P50,000 for MPRRP) duly certified by the Treasurer of the Corporation or by the partners in a partnership or by the owner in a sole proprietorship.
- 6.5  Lease of stall agreement for the conduct of business activity.( for MPRR)
- 6.6  List of stocks of spares and accessories sufficient enough to cover the warranty of mobile phone units for at least six(6) months or in accordance with the Dealership Agreement with the NTC Accredited Suppliers/Distributor. ( for MPDP)
- 6.7  Resume and employment certificate of at least one (1) qualified electronics technician who has completed a formal training course in the repair, servicing and maintenance of mobile phones and presently employed by the firm on a full-time basis. (For MPSC)
- 6.8  List of service or test equipment and measuring instruments. (For MPSC)
- 6.9  Latest Sales/Stock Report. (for MPD & MPRR)

**7 CERTIFICATION**

**I HEREBY CERTIFY** that all above entries are true and correct and that I shall be held liable for any willful false statements made in this application under the Revised Penal Code. Any false statement or misrepresentation made in connection with this application shall constitute a valid ground for the denial of this application and/or cancellation/ revocation of the permit to be granted.

\_\_\_\_\_  
 Signature over Printed Name of Applicant /  
 or Authorized Representative

\_\_\_\_\_  
 Date

**OR** NO: \_\_\_\_\_  
 DATE: \_\_\_\_\_, 20\_\_\_\_  
 AMOUNT: \_\_\_\_\_  
 \_\_\_\_\_  
**CASHIER**

Revision No.: \_\_\_\_\_  
 Revision Date: \_\_\_\_\_



NATIONAL TELECOMMUNICATIONS COMMISSION  
Regional Office - [Region]

APPLICATION FOR [Service]

NO. 1. NAME OF APPLICANT  
NO. 2. TYPE OF SERVICE  
NO. 3. ADDRESS

NO. 4. CONTACT PERSON  
NO. 5. CONTACT NUMBER

Form with fields for Name, Address, and Contact Information.

Form with fields for Service Type and other details.

DECLARATION OF APPLICANT  
I, the undersigned, being duly qualified, do hereby declare that the information furnished herein is true and correct to the best of my knowledge and belief, and that I am not aware of any facts which would render the same false or misleading.

APPROVED AND AUTHORIZED TO SIGN FOR THE APPLICANT  
[Signature Line]

APPROVED AND AUTHORIZED TO SIGN FOR THE COMMISSION  
[Signature Line]



NTC REGIONAL OFFICE NO.: \_\_\_\_\_  
Office Address: \_\_\_\_\_  
Contact No.: \_\_\_\_\_  
Fax No.: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_